

**MINUTES OF THE MEETING CONDUCTED BY INTERNAL COMPLAINT COMMITTEE
HENRY BAKER COLLEGE, MELUKAVU ON 5 JUNE 2015**

The first meeting of the Internal Complaint Committee was held on 5 June 2015 in Principal's office at 1.00 pm.

MEMBERS PRESENT:

1. Prof. Ajitha V R, Department of Hindi (Presiding Officer) *Ajitha*
2. Dr. Beena Paul, Department of History *Beena*
3. Dr. Santo Jose, Department of Commerce *Santo Jose*
4. Thomas Kuruvila (Ministerial Staff Member) *Thomas Kuruvila*
5. Mr. Abin Mathew (Student) *Abin Mathew*
6. Sumi Sudhakaran (Student) *Sumi Sudhakaran*

The Committee noted that no complaint of sexual harassment has been received from any student or staff of the college in the previous year. The committee decided to give awareness to the students of the college about the rules and norms that prevail against sexual harassment and necessary actions would be taken if any complaints are registered.

The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet twice a year and also, if need arises. Next meeting of the Committee will be held in the month of April, 2016.

Ajitha
Prof. Ajitha V R

Presiding Officer

Anneyamma Varughese
Dr. Anneyamma Varughese

Principal
PRINCIPAL
HENRY BAKER COLLEGE
MELUKAVU

