

**HENRY BAKER COLLEGE, MELUKAVU**  
**Mentoring and Counselling Cell- Minutes - 2017-18**

Minutes of the meeting held on 10/07/2017

Time: 4.00 pm

Venue: Seminar Hall

**Members Present**

Smt.Liza George(Principal in Charge)



Dr.Santo Jose(Dept.of Commerce)



Sri.Justin Jose(Dept.of Commerce)



Smt.Elizabeth Joseph (Dept. of English)



**Agenda:**

1. Mentoring and Counselling cell activities for the academic year 2017-2018

**Decisions**

1. To keep a personal record of mentees and their whereabouts.
2. To arrange sessions as per the convenience of the mentees
3. To arrange motivational sessions for the students.
2. To provide career orientation classes for the mentees

Smt. Elizabeth Joseph

Coordinator



Smt.Liza George

Principal in Charge

**Drawing & Disbursing Officer**  
**Henry Baker College**  
**Melukavu**