

**MINUTES OF THE MEETING CONDUCTED BY INTERNAL COMPLAINT COMMITTEE
HENRY BAKER COLLEGE, MELUKAVU**

The first meeting of the Internal Complaint Committee was held on 5 June 2019 at the Principal's office at 1.00 pm.

MEMBERS PRESENT:

1. Prof. Ajitha V R, Department of Hindi (Presiding Officer) *Ajitha*
2. Dr. Beena Paul, Department of History *Beena*
3. Dr. Santo Jose, Department of Commerce *Santo Jose*
4. Jomon K Joseph, (Ministerial Staff Member) *Jomon*
5. Archana P (Department of History) *Archana*
6. Jobin Jayan (Department of Commerce) *Jobin*

The Committee noted that no complaint of sexual harassment has been received from any student or staff of the college in the previous year.

The committee decided to give an awareness to the students of the college about the rules and norms that prevail against sexual harassment and that necessary actions would be taken if any complaints are registered. The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet twice a year and also, if need arise. Next meeting of the Committee will be held in the month of April, 2020

Ajitha

Prof. Ajitha V R

Presiding Officer



gm
Dr. Gireesh Kumar GS

Principal

PRINCIPAL
HENRY BAKER COLLEGE
MELUKAVU